



Second interregional meeting agenda, Cluses, 30-31st August 2011



First picture from left to right: Cécile Le Quesne, Torsten Belter, Manja Becker, Mr. Richter.

Second picture from left to right: M.Lapérère, Cécile Le Quesne, M.Richter, Camille Delepierre, Manja Becker, Torsten Belter, Claude Hugard.

Venue: Hotel "The National" (City centre)

List of participants:

1	Camille Delepierre	Project Manager, Energy Agency for Southeast Sweden (ESS), Lead Partner	SE
2	Cécile Le Quesne	Project manager for sustainable development and Agenda 21 in the Municipality of Cluses.	FR
3	Claude Hugard	City official in charge of sustainable development for the Municipality of Cluses	FR
4	Torsten Belter	Technical University of Dresden	DE
5	Manja Becker	City administrator for the city of Pirna	DE
6	Mr. Richter	City official for the city of Pirna	DE
7	Jean-Claude Léger	Mayor of Cluses	FR
8	Christophe Lefort	City of Cluses CEO	FR
9	M. Lapérère	Conseil Général de Haute-Savoie	FR

Let's remember that "the interregional meeting are held to exchange information, assign tasks, take decisions, adjust planning, discuss results etc. These meetings are also indispensable to guarantee the essential element of each sub-project- the exchange of experience." (quoted from the EnercitEE handbook www.enercitee.eu).

Monday, 29th of August 2011

Arrival of participants.

Tuesday, 30th of August 2011

Venue in the morning: Cluses City Hall, Ariane Room

8.45-9.00	Welcome	Cécile, Claude.
9.00-9.30	Presentation of partners	All
9.30-9.45	Overview of the SustraMM working plan, aim, results, outputs and deliverables.	Camille
9.45-12.00	<p>Presentation of what has happened in January-August 2011 within SustraMM including exchange of experience in the planning and implementing of training courses, light pilot implementation projects, and dissemination.</p> <p>TUD.</p> <ul style="list-style-type: none"> - Kickoff. Fact sheet structure for good practice examples. Collecting 12 good practices and feed-back. - Support Pirna in city bus. Student working on demand analysis from TUD. Questionnaire to stakeholders. Enquiry about bus users face to face and online. Workshop with stakeholders (retailers, shopkeepers) about how the bus line should be (most important at least include them and have the feeling that they can influence the project). - Flyer. German article on kickoff. SustraMM website on EnercitEE in German. TUD is know on facebook and twitter. Article for EnercitEE newsletter. <p>ESS:</p> <ul style="list-style-type: none"> - Training course on bicycle issues 25th of august. Filmed and available online with easy use of bambuser.com. Need of a framework to exchange experience about it. - Southeast pedals spring competition 25th April-5th of June. Communication material, 6 pressarticles and 4 radiosendings , 950 participants bicycled 220 000km which is instead of driving the car: Saved 43,5 ton CO2, Used 6 360 000kcal and Saved 805 000SEK. <p>Cluses:</p> <ul style="list-style-type: none"> - Sustainability working group within Cluses municipality is made of 25 Cluses employees who voluntary become in charge of sustainability issues in their service. 2 ebikes and 2 bikes were bought for the municipality use. Training of staff. - Interurban bus network. 3 meeting with the mayors. Investigation in each city. Possibility to create a transport tax to companies to finance the bus network (after creating a interurban area with transport competence). Now 	

	<p>need to include citizens and retailers in the working process.</p> <ul style="list-style-type: none"> - Eco-mobility during the City Music festival. 4 days. 20 000 people. Facilitate information about how to get to the festival (green bicycle lane, bus, carsharing). 1 000 people surveyed during the festival on mobility. - Car-pooling to work. Collaboration with Somfy (large company). - Online platform about ecomobility in Cluses. - Event during Sustainable Mobility week. - SustraMM is largely disseminated.
10.30-10.45	<p>Coffee break with welcome from Mayor of Cluses, Jean-Claude Léger. Welcome from Jean-Claude Léger, + discussion. 2 big problems: mentality/awareness, and number of institutions that are in charge of different areas.</p>
13.45-14.30	<p>Presentation of our 4 best practice examples per region + discussion. Postpone for a videoconference during the winter.</p>
12.00-12.20	<p>Guidelines and recommendation. Aim and shape</p> <ul style="list-style-type: none"> - Compiled out of experience and outputs of partners. Aim: improve MM benefits to stakeholders. - TUD is part of Eltis. Today is already too much information. - What kind of document? To whom? In which language? Realistic inputs. - Simple, helpful. <p>Discussion: Specific for small and middle cities. Gather our 12 practice examples. Role of external institutions. Gather reports from seminars. Larger focus on economical aspects. Which is the target group? Users/stakeholders/policians. <u>Further steps:</u></p> <ul style="list-style-type: none"> • Summary of discussion by TUD (Sep 5) • Amendments by Cluses/ESS/Pirna: Kind of document, target group, language, inputs by partners... (Nov 15) • First draft of guidelines and recommendations by TUD (Jan 2012) • Skype call for further discussions (Feb / Mar 2012) • Incorporation of good practice examples on mobility management in Cluses, South East Sweden and Saxony as part of the guidelines and recommendations (Spring 2012)
12.30-13.30	<p>Joint Lunch at the “Saint Vincent” (Cluses) with Mayor of Cluses and CEO of the city.</p>

14.00-17.00	Study visit : Cluses green lanes implementation Monsieur Lapérère, Conseil Général Haute-Savoie: bicycle mobility in Haute-Savoie. Regional bicycle strategy since 2000. 160km of green lanes. 3000km of cycletours on roads. Work on 10 entrance “doors” for cycling activities. Label for cycling service in hosting hotels and campings. + Walk on the green lane of Cluses.	
17.00-18.00	Guided visit Cluses Clock Museum	Tourist office of Cluses
19.00	Joint Dinner at “Le Vieux Chalet” (Thyez, 5 min. by shuttle) with the mayor of Cluses.	

Wednesday, 31st of August 2011

Venue in the morning: *Cluses City Hall, Ariane Room*

8.30-10.00	Milestones expected for the work package we are in charge of, and discussion. See milestones in SustraMM RESPONSABILITY word files that is forwarded. TO DO LIST for the coming months:
	<hr/> SEPTEMBER 2011 – TUD monitoring <ul style="list-style-type: none"> - 19th September. Partners update targets by Sept19th. Monitoring and evaluation plan sent by TUD to all on September 27th. - Cécile and Manja prepare drafts about fact sheet for reporting WP4 and 5 by September 19th. Aim is ready fact sheets by end of October. OCTOBER 2011 – SustraMM newsletter <ul style="list-style-type: none"> - 20th October. SustraMM newsletter. Pirna, Cluses, TUD and ESS send 5 sentences about their activities within SustraMM. Torsten writes 1st article with short description about 12 good practices. Week 43 Camille sends a proposal for the SustraMM newsletter and feedback are sent from partners. Week 44: each partners send the newsletter. NOVEMBER 2011– good practice webmeeting <ul style="list-style-type: none"> - 15th November – send amendment to Torsten about guideline proposal. - 21st November - 14.00-14.30– technical check for Webmeeting the next day. (more info comes with mail) - 22nd November – 13.30-15.30 – presentation of our 12 good practice

	<p>examples.</p> <p>MARCH 2012 – SustraMM webmeeting</p> <ul style="list-style-type: none"> - 6th March, 13.30-16.30. Webmeeting with all SustraMM partners. More info will come. <p>SEPTEMBER 2012 – interregional meeting</p> <ul style="list-style-type: none"> - 25th-26th September – 2 whole days meeting in Pirna/Dresden.
10.00-11.30	<p>Presentation of the detail plans for the next 6 months + 6 months.</p> <p>Cluses:</p> <ul style="list-style-type: none"> - September European Mobility Week 2011. E-bikes (30 different e-bikes). - Eco-driving courses for city workers. Expensive. - Car pooling to work with Somfy. - CEVA project meeting in Cluses. - Intercity bus network. Document about the project for the company to be able to implement the tax. Aim implementation in 2012. - New green lane, multimodal area around the station. <p>ESS:</p> <ul style="list-style-type: none"> - Training course in bicycle. Car pooling - Pilot development of Southeast Pedals. <p>TUD/Pirna:</p> <ul style="list-style-type: none"> - Scientific support and discuss. - Methodology of evaluation. - Good practice examples database. Transfer to ELTIS and to guidelines. - Bus in Pirna. Thesis finished in dec. Final considerations about the bus line in nov2011. Test phase in nov2011 for 4 weeks. Further stakeholders workshop. Costs in Cluses 300 000 euros/year for 4 lines. - Pirna needs to make a budget shift between staff costs to external expertise.
12.00-13.00	Joint lunch at L'Europe" restaurant (Cluses)
From 13.00	Departure of participants

Camille Delepierre tipping,

